

Nomination Committee Terms of Reference

rightmove 



Rightmove plc
(the "Company")

Nomination Committee (the "Committee")

Terms of Reference

1. Membership

- i. The Committee shall comprise at least three Directors. A majority of the members of the Committee shall be independent Non-Executive Directors.
- ii. Appointments to the Committee are made by the Board on the recommendation of the Nomination Committee and shall be for a period of up to three years, which may be extended for up to two additional three-year periods, provided the Director still meets the criteria for membership of the Committee.
- iii. Only members of the Committee have the right to attend Committee meetings. However, other individuals such as the Chief Executive Officer, the Chief People Officer and external advisers may be invited to attend for all or part of any meeting, as and when appropriate.
- iv. The Board shall appoint the Committee chair who should be either the Chair of the Board or an independent Non-Executive Director. In the absence of the Committee chair and/or an appointed deputy, the remaining members present shall elect one of themselves to chair the meeting from those who would qualify under these terms of reference to be appointed to that position by the Board. The Chair of the Board shall not chair the Committee when it is dealing with the matter of succession of the Chair of the Board.

2. Secretary

- i. The Company Secretary, or their nominee, shall act as the secretary of the Committee and will ensure that the Committee receives information and papers in a timely manner to enable full and proper consideration to be given to issues.

3. Quorum

- i. The quorum necessary for the transaction of business shall be two, both of whom must be independent Non-Executive Directors.

4. Frequency of meetings

- i. The Committee shall meet at least twice a year and otherwise as required.

5. Notice of meetings and decision making

- i. Meetings of the Committee shall be called by the Secretary at the request of the Committee chair or any of its members.
- ii. Unless otherwise agreed, notice of each meeting confirming the venue, time and date, together with an agenda of items to be discussed, shall be forwarded to each member of the Committee and any other person required to attend no later than five working days before the date of the meeting. Supporting papers shall be sent to Committee members and to other attendees, as appropriate, at the same time.
- iii. The Committee may hold meetings by electronic means and may take decisions without a meeting by unanimous written consent, when deemed necessary or desirable by the chair of the Committee.

6. Minutes of meetings

- i. The Secretary shall minute the proceedings and decisions of all Committee meetings, including recording the names of those present and in attendance.
- ii. Draft minutes of Committee meetings shall be circulated to all members of the Committee. Once approved, minutes should be circulated to all other members of the Board and the Company Secretary unless, exceptionally, it would be inappropriate to do so.

7. Engagement with shareholders

- i. The Committee chair should attend the Annual General Meeting to answer any shareholder questions on the Committee's activities. In addition, the Committee chair should seek engagement with shareholders on significant matters related to the Committee's areas of responsibility.

8. Duties

The Committee should perform the duties below for Rightmove Plc and its subsidiary undertakings (the "Group") as a whole, or as appropriate.

The Committee shall:

- i. Regularly review the structure, size, composition and diversity of the Board and make recommendations to the Board regarding any changes. Maintain a skills, experience and capabilities matrix to support the identification of current and future requirements, having regard to the Company's strategy.

- ii. Ensure plans are in place for orderly succession to the Board, Executive Committee and other critical leadership roles (including emergency plans). Oversee the development of a diverse pipeline for succession, considering the Group's strategic priorities, the challenges and opportunities facing the Group, and the skills and expertise needed in the future.
- iii. Keep under review the leadership needs of the organisation, both Executive and Non- Executive, with a view to ensuring that there is sufficient expertise to support the continued ability of the organisation to compete effectively in the marketplace.
- iv. Keep up-to-date and fully informed about strategic issues and commercial changes affecting the Company and the market in which it operates.
- v. Be responsible for identifying and nominating for the approval of the Board, candidates to fill Board vacancies as and when they arise.
- vi. Prepare and maintain a policy on the promotion of diversity, equal opportunity and inclusion in relation to the Board and senior leadership (the "Board Diversity, Equity and Inclusion Policy").
- vii. Before any appointment is made by the Board, evaluate the balance of skills, knowledge, experience, and diversity on the Board and, in the light of this evaluation, prepare a description of the role and capabilities required for a particular appointment and the time commitment expected. In identifying suitable candidates, the Committee shall:
 - a. use open advertising or the services of external advisers to facilitate the search;
 - b. consider candidates from a wide range of backgrounds, having due regard to the benefits of diversity, inclusion and equal opportunity on the Board and in senior management;
 - c. consider candidates on merit and against objective criteria, taking care that appointees have enough time available to devote to the position.
- viii. Prior to the appointment of a Director, other significant time commitments should be disclosed, and any additional future commitments should not be undertaken without prior approval of the Board. The proposed appointee should also be required to disclose any other business interests that may result in a conflict of interest. These must be authorised by the Board prior to appointment and any future business interests that could result in a conflict of interest must not be undertaken without prior authorisation of the Board.

- ix. Ensure that on appointment to the Board and commencement of their employment, Executive Directors enter into a formal service agreement with the Company setting out their roles and responsibilities.
- x. Ensure that, on appointment to the Board, Non-Executive Directors receive a formal letter of appointment setting out clearly what is expected of them in terms of time commitment, committee service and involvement outside Board meetings.
- xi. Review the results of the Board performance review process that relate to the composition of the Board and succession planning.
- xii. Review annually the time required from Non-Executive Directors. Performance reviews should be used to assess whether the Non-Executive Directors are spending enough time to fulfil their duties.
- xiii. Work and liaise as necessary with other Board committees, ensuring the interaction between committees and with the Board is reviewed regularly.

The Committee shall also make recommendations to the Board concerning

- xiv. Any changes needed to the succession planning process if its periodic assessment indicates the desired outcomes have not been achieved.
- xv. Membership of the Audit and Remuneration committees, and any other Board committees as appropriate, in consultation with the chair of those committees.
- xvi. The re-appointment of Non-Executive Directors at the conclusion of their specified term of office having given due regard to their performance and ability to continue to contribute to the Board in the light of the knowledge, skills and experience required.
- xvii. The re-election by shareholders of Directors under the annual re-election provisions of the Code or the retirement by rotation provisions in the Company's Articles of Association, having due regard to their performance and ability, and why their contribution is important to the Company's long-term sustainable success in the light of the skills, experience and knowledge required and the need for progressive refreshing of the Board, taking into account the length of service of individual Directors, the Chair and the Board as whole.
- xviii. Any matters relating to the continuation in office of any Director at any time including the suspension or termination of service of an Executive Director as an employee of the Company subject to the provisions of the law and their service contract.

- xix. The appointment of any Director to Executive or other office.

9. Reporting responsibilities

- i. The Committee chair shall report to the Board after each meeting on the nature and content of its discussion, recommendations, and action to be taken.
- ii. The Committee shall make whatever recommendations to the Board it deems appropriate on any area within its remit where action or improvement is needed, and adequate time should be made available for Board discussion when necessary.
- iii. The Committee shall produce a report to be included in the Company's annual report describing the work of the Nomination Committee, including:
 - a. the process used in relation to appointments, its approach to succession planning and how both support the development of a diverse pipeline;
 - b. how the Board performance review has been conducted, the nature and extent of an external performance reviewer's contact with the Board and individual directors, the outcomes and actions taken, and how it has influenced or will influence Board composition;
 - c. the policy on diversity and inclusion, its objectives and linkage to Company strategy, how it has been implemented and progress on achieving the objectives; and
 - d. the gender balance of those in the senior management team and their direct reports.
- iv. If an external search consultancy has been engaged, it should be identified in the annual report alongside a statement about any other connection it has with the Company or individual Directors.

10. Other matters

The Committee shall

- i. Have access to sufficient resources to perform its duties, including access to the Company Secretary for advice and assistance as required.
- ii. Be provided with appropriate and timely training, both in the form of an induction programme for new Directors and on an ongoing basis for all Directors.

- iii. Consider all relevant laws and regulations, the provisions of the Code and associated guidance, the requirements of the FCA's Listing Rules, Prospectus Rules and Disclosure Guidance and Transparency Rules sourcebook and any other applicable rules, as appropriate.
- iv. Ensure that a periodic review of the Committee's own performance is conducted.
- v. At least annually, review the Committee's constitution and terms of reference to ensure it is operating at maximum effectiveness and recommend any changes it considers necessary to the Board for approval. The terms of reference should be made available on request and displayed on the investor relations website of the Company.

11. Authority

The Committee is authorised by the Board to obtain any information it requires from any Group employee to perform its duties, and, at the Group's expense, outside legal or other professional advice on any matters within its terms of reference.

Approved by the Board on: 22 September 2026